

Frequently Asked Questions

2019 Immunotherapy Research Grant Round

July 2019

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What is the closing date for applications?

5pm on Monday 2nd September 2019. No submissions will be accepted after this deadline.

What is the internal submission deadline?

Please contact the Research Management Office of your Administering Institution for internal submission deadlines. The Children's Hospital Foundation will not accept applications submitted after 5pm on Monday 2nd September 2019.

What happens if I am not available for the interview date?

Applicants who are successful in obtaining an interview are expected to attend the interview **in person** on 25 October 2019 for their application to be progressed. If you have made prior arrangements to be overseas during that time, you must notify the Foundation and arrange for someone from your Research Team to attend the interview on your behalf. There will not be an option to attend the interview via video- or tele-conference.

Can I apply for funding if I am not based in Queensland?

No. As per Section 3.1 of the Guidelines, it is an eligibility criteria that the primary applicant be based in Queensland and that at least 80 % of the research activity occur in Queensland. Outcomes from the research conducted must directly benefit Children's Health Queensland Hospital and Health Service and/or another Queensland health service serving children and adolescents.

What is the maternity/carer's leave policy?

The Foundation will be guided by the policies of the NHMRC and host institution with relevant contractual variations needing to be applied for to accommodate such policies.

Will I receive feedback if my application is unsuccessful?

No. Individual feedback will not be provided to unsuccessful applicants.

Who do I contact for further information?

In the first instance, please contact your Administering Institution's Research Management Office or Graduate School (for HDR students), particularly for queries relating to eligibility.

For general queries, please contact the Children's Hospital Foundation Research and Grants Office at grants@childrens.org.au.

What is the maximum amount of funding I can apply for in this round?

The Children's Hospital Foundation will offer funding of up to \$200,000. Dollar-for-dollar match funding is required from the Administering Institution in support of the research. The maximum amount of funding a researcher can apply for is \$400,000.

A budget template is not available to submit with your application; please submit your own spreadsheet / document.

The eligibility criteria states that the Chief Investigator / Primary Applicant must be affiliated with a NHMRC-approved administering institution. I am an adjunct professor. Is this an appropriate level of affiliation?

Yes, all types of NHMRC-approved administering institution affiliates are entitled to apply for a grant including adjunct professors.

I am affiliated with a NHMRC-approved administering institution but am not a CHQHHS employee. Can I still apply for a grant?

Yes, however the research must be a collaborative effort between research and healthcare professionals and demonstrate a **strong partnership** between the Primary Applicant (academic investigator) and a

healthcare professional affiliated with a Queensland-based hospital or health service caring for children (clinical collaborator) – where the clinical problem is better identified and understood by the health professional through first-hand experience and the academic researcher can advise on best methods of data collection, analyses and presentation of results. The research proposal should describe plans for collaborations to be established with Qld HHS professionals to maximise the translation and impact of the research and must include a Children's Health Queensland paediatric oncologist as one of the clinical collaborators on the research team.

I am a clinician researcher with years of research experience. I am not affiliated with a NHMRC-approved administering institution. Can I still apply for a grant?

Yes, however, you cannot be listed as Primary Applicant (Academic Investigator). The Primary Applicant for the grant must be affiliated with a NHMRC-approved administering institution and act in the role of academic investigator to ensure rigorous academic processes are applied to the research.

Does the Clinical Collaborator need to have a salaried appointment with Children's Health Queensland?

The Clinical Collaborator must be a healthcare professional practising in a clinical capacity (i.e. have visiting rights) at Children's Health Queensland or another Queensland health service caring for children and adolescents but does not necessarily require a salaried appointment. The purpose of demonstrating a strong collaborative relationship with a Qld paediatric HHS professional is to facilitate translation of research in the clinic.

I understand the Children's Hospital Foundation will only accept one application per applicant. Can I act as an associate investigator/collaborator on more than one application?

Yes. You can be listed as an associate investigator/collaborator on more than one application, but you can only submit one application in which you are acting as the Chief Investigator

I would like to apply for a PhD Scholarship. Do I need to have a project and supervisor identified?

Yes, PhD Scholarship applicants must provide a full project proposal in the application form. The applicant must list themselves as the Chief Investigator, include their primary supervisor in the application form and demonstrate that their research project is directly related to the CHQ Research Strategy.

Is there a budget template available?

No, please use your own template.

Can I apply for funding if I am not based in Queensland?

The recipient must be based in Queensland and at least 80% of the award activity must occur in Queensland. The Primary Applicant must be affiliated with a NHMRC-approved administering institution and the research conducted must directly benefit Children's Health Queensland Hospital and Health Service.

Do I need to upload a CV for each research team member or just for the Primary Applicant? Where do I enter information about my research team?

No. A CV is only required for the Primary Applicant and the Clinical Collaborator. The CV should expand on information entered in the application form. Details on members of the research team must be entered in the relevant section of the application form. If required, more information about the team will be requested if the applicant progresses to the interview stage.

Where do I enter references?

Please attach your reference list in the relevant section of the application form (after the research proposal) using the file upload button.

Who do I need to seek approval from before submitting my application?

You will need to attach a Letter of Support from the Research Management office of the NHMRC-affiliated Administering Institution (A list of NHMRC-Administering Institutions is available [here](#)). The Clinical Collaborator must consult the relevant Service Director / Head of Department and obtain written endorsement (email will suffice) of the proposed collaboration. While it is not mandatory to upload evidence of this written approval, the primary Applicant must confirm this has been obtained, and the Children's Hospital Foundation may seek evidence of the written approval during the eligibility screening process.

Who do I contact for further information?

In the first instance, please contact the Research Management Office of your administering institution. For general queries, please contact grants@childrens.org.au.