



Children's Hospital Foundation

2021 Regional Working Wonders Scheme

Application Guidelines for Regional Applicants

1. Eligibility

Applications must meet the requirements listed below.

The applicant is an employee of a Queensland Health Service providing care for children and adolescents, and not an employee of Children's Health Queensland (CHQ).	<input type="checkbox"/>
Outcomes from the funding request will clearly benefit children's health outcomes and/or the healthcare delivery provided by CHQ and other Queensland health services.	<input type="checkbox"/>
The funding request is for once-off funding and will not be used for operational, recurrent costs. Budget items must exclude capital works, infrastructure and indirect costs. Travel, telephone, and computer costs must not be included in the budget except if they are directly related to the funding request.	<input type="checkbox"/>
Funding is requested for an activity or piece of equipment that would not normally be funded by a department's budget allocation for goods and services.	<input type="checkbox"/>
Funding is not requested for: <ul style="list-style-type: none">- Research projects / programs / infrastructure / support- Professional development- Department staff salaries or expenses that fall within the department's budget- Capital works- Gifts or expenses that would otherwise fall outside of Queensland Government purchasing guidelines.	<input type="checkbox"/>
A letter of support is attached that has been signed by the local health service Chief Executive / Director. For health services that are affiliated with a local hospital foundation (e.g. Gold Coast Hospital Foundation, Wishlist, Toowoomba Hospital Foundation), the letter of support must also be signed by the hospital foundation Chief Executive Officer. Approval from line manager to conduct the activity has been obtained, if applicable.	<input type="checkbox"/>
Successful applicants must be located in Australia and at least 80% of the non-research activity must occur in the state of Queensland.	<input type="checkbox"/>

2. About the Children's Hospital Foundation

The Children's Hospital Foundation (CHF) is the charity dedicated to raising funds for Queensland's sickest kids, proudly working alongside the Queensland Children's Hospital (QCH) and state-wide with Children's Health Queensland (CHQ). We work wonders for sick kids by funding life-saving medical research, investing in vital new equipment, and providing comfort, entertainment, family support and care programs for sick kids. Our vision is for every child to have the best possible health care, with access to world-class research and clinical treatment in a healing environment. Our mission is to improve children's health by supporting and funding world-class research and clinical treatment, and by providing care and entertainment for children and their families.

For enquiries about funding opportunities offered by CHF, please email grants@childrens.org.au

3. About the 2021 Regional Working Wonders Scheme

On 17 March, Woolworths and CHF will launch the Easter Regional Wall Token Campaign. \$2 Easter tokens will be sold in Woolworths stores throughout Queensland and northern New South Wales until 6 April 2021. 100% of proceeds raised through the campaign in Queensland and northern New South Wales will be awarded to appropriate children's wards or Foundations to purchase equipment and activities identified through the Working Wonders scheme.

Funding can be requested for:

- Educational programs or resources for health professionals
- Support services or materials for patients and families
- Clinical projects or programs with no research component
- The salary of clinical support staff who provide a critical service caring for children, but who cannot be funded by the existing department budget
- Equipment.

Activities and equipment for which funds are requested should augment the standard of care provided by health services and **must not** be covered by a department's existing budget.

Funding requests should align with the mission and vision of CHF by aiming to improve child and adolescent health care and medical services, and enhance the support provided to patients and their families.

4.1 Funding Request Process

All applications require approval from the local health service Chief Executive / Director and the CEO of the affiliated hospital foundation (if applicable), as evidenced by a Letter of Support.

The application form asks for project aims, need, target group, impact, timeframe, milestones, and sustainability of the proposal. The form provides for requests for:

1. Non-research activities up to \$50,000 for a maximum funding period of one year.
2. Equipment – you can include up to two items in each of the following categories:
 - a. <\$5,000
 - b. \$5,000 - \$20,000
 - c. >\$20,000 - \$60,000
 - d. over >\$60,000.

The purpose of this is to provide a range of items that could be supported through the 2021 Regional Working Wonders Scheme. The amount of funding available will vary with how much has been raised in each area.

CHF's fundraising staff will seek to identify other opportunities to fund items listed in requests.

To apply for support through the 2021 CHF Regional Working Wonders Scheme, applicants must complete the funding request form at <https://childrens.smartygrants.com.au/2021WWRegional>

4.2 Information Sessions

An information session to clarify any questions you may have about the 2021 Regional Working Wonders Scheme will be held via Zoom on 1.) Thursday, 25 March 2021 at 1 pm and 2.) Friday, 26 March 2021 at 1 pm. Please email your interest in joining one of these sessions to grants@childrens.org.au

5. Award, Monitoring and Evaluation

CHF will contact applicants after the Easter Regional Wall Token Campaign has finished to confirm the items that will be funded. A formal Letter of Offer together with the Terms and Conditions and the acquittal and reporting requirements will be issued.

6. Time Frame

Requests for funding will be accepted between:
Tuesday, 23 February 2021 9am AEST and
Friday, 16 April, 5pm AEST.
Late requests will not be considered.

2021 Regional Working Wonders Timelines

