



Children's Hospital Foundation 2021 Working Wonders Scheme

Children's Health Queensland Application Guidelines

1. Eligibility Checklist

If the application does not meet the requirements listed below, it will not be eligible for consideration.

I am an employee of Children's Health Queensland (CHQ).	<input type="checkbox"/>
I am submitting one application only.	<input type="checkbox"/>
Outcomes from my funding request clearly benefit children's health outcomes and/or the healthcare delivery provided by CHQ.	<input type="checkbox"/>
My funding request aligns with the Children's Hospital Foundation (CHF) and with one or more of CHQ's service directions and strategies as outlined in CHQ's Children's Health and Wellbeing Services Plan 2018-2028: <ol style="list-style-type: none"> 1. Promoting wellbeing and health equity 2. Improving health service design and integration 3. Evolving service models 4. Delivering services closer to home 5. Pursuing innovation. 	<input type="checkbox"/>
My funding application meets a demonstrated need within CHQ and does not duplicate current services.	<input type="checkbox"/>
My funding request has a strong family and patient focus, and can be undertaken within a one-year timeframe.	<input type="checkbox"/>
My proposal is for one-off funding and <u>will not</u> be used for operational, recurrent costs. Budget items exclude capital works, infrastructure and indirect costs. Travel, telephone and computer costs have not been included in the budget unless they are directly related to the funding request.	<input type="checkbox"/>
I have only requested funding for an activity or piece of clinical equipment that would not normally be funded by my department's budget allocation for goods and services.	<input type="checkbox"/>
I am not requesting funding for: <ul style="list-style-type: none"> - research activities or hospital infrastructure - professional development - staff salaries or expenses that fall within the department's budget - gifts or expenses that would otherwise fall outside of Queensland Government purchasing guidelines - clinical equipment over \$5,000 - capital works - educational programs and resources for health care professionals valued at less than \$20,000 (N.B funding should be requested through the CHQ SERTA scheme for initiatives less than \$20,000). 	<input type="checkbox"/>
I have attached a letter of support signed by the relevant Divisional or Executive Director. Approval from my line manager to conduct the activity has been obtained, if applicable.	<input type="checkbox"/>
Successful applicants must be located in Australia and at least 80% of the activity must occur in Queensland.	<input type="checkbox"/>

2. About the Children's Hospital Foundation

The Children's Hospital Foundation (CHF) is the charity dedicated to raising funds for Queensland's sickest kids, proudly working alongside the Queensland Children's Hospital and state-wide with Children's Health Queensland (CHQ). We work wonders for sick kids by funding life-saving medical research, investing in vital new equipment, and providing comfort, entertainment, family support and care programs for sick kids. Our vision is for every child to have the best possible health care, with access to world-class research and clinical treatment in a healing environment. Our mission is to improve children's health by supporting and funding world-class research and clinical treatment, and by providing care and entertainment for children and their families.

For enquiries about funding opportunities offered by CHF, please email grants@childrens.org.au.

3. About the 2021 Working Wonders Grant Scheme

3.1 What the Scheme will Support

On 17 March 2021, Woolworths and CHF will launch the Easter Regional Wall Token Campaign. \$2 Easter tokens will be sold in Woolworths stores throughout Queensland and northern New South Wales until 6 April 2021. All proceeds raised through the Campaign in each region will be awarded via the 2021 Working Wonders scheme.

CHF has developed the 2021 Working Wonders Grant Scheme in consultation with CHQ. In this scheme, funding can be requested for:

1. Educational programs or resources for health professionals
2. Support services or materials for patients and families
3. Clinical activities with no research component
4. Salaries for clinical support staff who provide a critical service caring for children, but who cannot be funded by the existing department budget
5. Clinical equipment **less than \$5,000**.

Activities and equipment for which funds are requested should augment the standard of care provided by CHQ and must not be covered by a department's existing budget.

This scheme aligns with the mission and vision of CHF by aiming to improve child and adolescent health care and medical services and enhance the support provided to patients and their families.

Applications for funding will be accepted between:

Tuesday, 16 February 2021 9am AEST and

Friday, 9 April 2021, 5pm AEST. Late applications will not be considered.

Applicants may submit one application only.

To apply for funding, please complete the application form at
<https://childrens.smartygrants.com.au/2021WWCHQ>

Examples of successful applications in the 2019 Working Wonders Grant Round for CHQ include:

- *ORSIM Bronchoscopy Simulator for the education of ENT, respiratory and anaesthetic trainees and staff in the management of difficult airways*; Surgical Department, Queensland Children's Hospital, \$28,050.00
- *Occupational Therapy State-wide Burns Videocall Clinic: Keeping children and families at home for appointments*; Department of Occupational Therapy and Music Therapy, Queensland Children's Hospital, \$17,625.60
- *Diagnostic testing to expedite diagnosis of sleep disordered breathing in children*; Respiratory and Sleep Medicine, Queensland Children's Hospital, \$45,279.00
- *Translated vision screening information resources for culturally and linguistically diverse children and their families*; Child and Youth Community Health Service, Children's Health Queensland, \$3,211.50
- *Educational videos for paediatric tracheostomy care procedures for state-wide healthcare professionals' access and use*; ENT Surgical Nursing, Queensland Children's Hospital, \$34,561.00.

3.2 Value of the Award and Period of Funding

Up to \$50,000 excluding GST per grant application is permitted with the exception of clinical equipment where applications must be for less than \$5,000 excluding GST. Applications for more than \$50,000 will not be accepted.

The following limits apply to funding applications in the 2021 CHQ Working Wonders Grant Scheme:

Category	Maximum funding available per grant
Educational programs and resources for health care professionals	Must be over \$20,000 and under \$50,000
Clinical equipment	Up to \$5,000 only
All other applications i.e. Support services or materials for patients and families Clinical activities with no research component Salaries for clinical support staff who provide a critical service caring for children, but who cannot be funded by the existing department budget.	Up to \$50,000

Funding is provided as a single year one-off grant i.e. funds received should be spent / projects completed within one year after award of funding.

3.3 Assessment Process

Applications will be reviewed and prioritised for funding by CHQ's Business and Clinical Services Improvement Committee in consultation with CHF.

The following criteria will be used to assess grant applications:

1. Alignment to [CHF's mission and vision](#) (20%)
2. Alignment to [CHQ's service directions and strategies](#) (20%):
 - Promoting wellbeing and health equity
 - Improving health service design and integration
 - Evolving service models
 - Delivering services closer to home
 - Pursuing innovation
3. Merit - meets a demonstrated need within CHQ, and does not duplicate current services (25%)
4. Family and patient focus - reach and impact on families and children (25%)
5. Feasibility - readiness and capability to complete initiative. Value for money for the upfront and any ongoing costs of the initiative (10%)

CHF's fundraising staff will seek to identify other opportunities to fund applications that are considered "near misses". There is no guarantee that extra funds will be raised for applications deemed as near misses.

3.4 Information Sessions

An information session to clarify questions you may have about the 2021 Working Wonders Grant Scheme will be held on 1.) Tuesday, 23 March 2021 at 1 pm and 2.) Wednesday, 24 March 2021 at 1 pm via Zoom. Please email your interest in joining one of these sessions to grants@childrens.org.au

4. Award, Monitoring and Evaluation

Successful applicants will receive a formal Letter of Offer together with the Terms and Conditions of funding. The Terms and Conditions describe reporting and acquittal requirements the grant recipient must comply with. Payment of funds is in arrears.

It is the responsibility of the grant recipient to advise CHF of any changes in budget or project delays by emailing grants@childrens.org.au

Appendix A

2021 Working Wonders Grant Round Timelines

